



Assurance Programme Solutions

Getting ready for GDPR

As the implications for organisations regarding the impact of GDPR is becoming clear for all. Our GDPR framework (based on GDPR project experience) is helping APS provide real benefit to other organisations we are now engaging with on this subject as they focus on preparing and meeting the deadline to be compliant on the **25th May 2018**.

GDPR Non Compliance includes fines of up to 4% of annual worldwide turnover or €20,000,000 (whichever is greater)

Our GDPR approach provides an in-depth assessment of your organisation's personal and unstructured data, risk and remediation-focused insights, and guidance regarding your retention policies, procedures and practices. The end state being to strengthen your overall Information Governance.

APS as an integral part includes focusing on the customer and the need for organisations to be able to respond to the types of information requests they will be receiving in the future. Our steps below give an overview of our approach and what is needed to achieve compliance:



DISCOVERY & AWARENESS

Research to fully understand your organisations responsibilities to the regulation and ensure that the scope of GDPR within your organisation to ensure compliance.

Completion of discovery documentation to support Governance setting up the Programme for success.



DATA ANALYSIS & IMPACTS

Inspecting, cleansing, transforming, modelling and mapping data and documenting of the personal information.

Imperative to identifying the potential consequences of a change, or estimate what needs to be modified to accomplish a change due to the regulation.



DPO APPOINTED

In charge of ensuring GDPR compliance.

To inform and advise controllers or processors and employees in relation to the regulation, including monitoring compliance, the assignment of responsibilities, awareness-raising and training of staff involved in the processing operations, and related audits.



REGULATORY ENGAGEMENT

To provide advice where requested across all Regulatory change and GDPR.

To cooperate with the ICO and act as the contact point for the ICO on issues related to the processing of personal data within your organisation. Attendance at your Governance forums to review progress against GDPR.



AREAS OF RISK

Identify where risk resides, how personal information is held and ensuring risk mitigation is undertaken and enforced within the organisation.

Our GRC tool supports risk identification and management of those risks across all regulatory initiatives.



DATA INVENTORY & FLOWS

Data mapping and inventory are critical components of any privacy programme.

Understanding how data is flowing within the organisation is a pre-requisite to being able to secure the data and analyse the data for risks. Maintaining an inventory also helps organisations more efficiently respond to data subject rights request to delete, correct, access, or port their data.



COMPLIANCE & MONITORING

Establish a track record of compliance before the formal effective date for GDPR. Put in place a constant and ever-improving process of analysing the risks that apply to the data for which you are responsible.

Evaluate and implement technologies to achieve compliance with GDPR's expectations, but also to prevent a breach from occurring.



BUSINESS READINESS & TRAINING

Prepare and ensure the organisation is ready to take on what the GDPR project delivers and can accept the deliverables and begin operating them.

This includes training of staff both for May 2018 and ongoing to ensure they are familiar with working within the regulation.